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Invention Disclosure Data Form

NOTE: The subject matter and data contained in this disclosure form are proprietary. They are not to be disclosed to any person not under a duty of secrecy, preferably under a written secrecy agreement. This form is being submitted for record keeping, review, and possible submission of a patent application.

Date:

Inventor/Co-Inventors: _____

Identify contribution of each inventor: _____

Name of Project: _____

Other records of invention (including laboratory book numbers and notes):

BUILDING/TESTING OF THE INVENTION

Dates: _____

Locations: _____

Records/Results: _____

PUBLIC OR BUSINESS USE

Publication/Announcements/Demonstrations/Offers For Sale/Sales/Public or Private Use of
Invention in Business or For Profit

Dates (including planned dates):

Locations: _____

Records:

R&D Contract/Cooperative Agreement, if any

Parties:

Records:

Description of Invention (attach additional pages for each item as necessary)

Field:

Related art, including disadvantages of prior approaches:

List related patents or other publications:

Brief description of invention, including its construction and operation (attach
diagrams/drawings):

Details of the Invention

What part (steps, if a method) make up the invention, in its best (preferred) form?

What does each contribute to the invention?

Which parts are new to this invention (in form or usage), which are old (conventional, used in the expected way)?

In what way do the parts interact to make the invention work?

For each part, indicate if the part (or its form or interconnection) is ESSENTIAL to the invention - that is, for each part, ask “if this part were left out, or changed, would the remaining device still be my invention?” Or, “if this part were changed or left out, would the invention still work?”

Alternatives: You have described the best way to build (perform) your invention. Now consider the alternatives.

In what ways could the parts (steps) be changed or equivalent parts be substituted without changing the basis invention?

Is there a generic description for any of the parts you listed (i.e., “fastener” instead of “machine screw”, or “plastic” instead of “polypropylene”)?

Could the functions of any of the parts be changed, combined, eliminated?

What could be added to make the invention work better?

What could be left out?

Alternate Use: Can your invention be used for anything other than its preferred use?

Limitations: When will the invention *not* work?

Are there any critical ranges of size, weight, pressure, etc. for any of the parts of your invention?

Must some parts be made of specific substances?

Differences between invention and prior art techniques:

Best version of invention:

Advantages of invention:

Inventor (attach additional signature pages for co-inventors, if any):

Signature:	_____	Name:
Date:	_____	Address:
		(Residence):
Citizenship:	_____	Work phone:

[office forms/invention disclosure form]