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INTELLECTUAL PROPERTY LAW
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INVENTION DISCLOSURE QUESTIONNAIRE

CONFIDENTIAL

PROJECT TITLE (and/or Nickname): _____

SUBMITTED BY:

DATE: _____

Has any public disclosure (including any discussions outside your group not under secrecy agreement) or advertisement, sale of a product including the technology, or other business use (even secret business use) occurred? _____ If so, what was the disclosure/business-use and what was the earliest date this occurred? _____

Is there any plan for up-coming public disclosure (including any discussions outside your group not under secrecy agreement) or advertisement, sale of a product including the technology, or other business use (even secret business use)? _____ If so, what is the expected disclosure/business-use and what is the earliest date this will happen? _____

INVENTION DISCLOSURE FORM
CONFIDENTIAL

- i) In one to three paragraphs, please describe the invention in general terms (a more detailed description is requested in item #iv, following), and include a description of the area and history of technology to which the invention most closely relates.

INVENTION DISCLOSURE FORM
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- ii) In one to three paragraphs, please describe/list the closest earlier related technologies, including products, patents, or other “state-of-the-art” information known by others in your field/business; if possible, give product names or trademarks, company names, patent numbers, advertisements, or other technical information that will help us learn about this earlier technology (which is called, in the patent field, “prior art”).

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- iii) In one to three paragraphs, please describe the shortcomings of, or problems associated with, the earlier related technologies described in section #ii above (e.g., too complex, too expensive, etc.) and provide a description of how the invention effectively overcomes these prior shortcomings or problems.

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- iv) Please provide a detailed description of the invention that includes an explanation of its structure and function; for example, a complete list of all the ingredients in a formula, all the steps in a process or method, or all the structural and mechanical components in a device, and how the ingredients, steps or components interact to make the invention work. If alternative and/or supplemental items from the list will also work, please describe them also.

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- v) Please provide one or more structural formulas, labeled schematics or labeled illustrations/drawings of the invention, including all of the constituent parts, whether ingredients, steps or components, shown in proper relation to one another. If drawings or photos are available, please label all of the parts.